

**PINELLAS PLANNING COUNCIL
AGENDA MEMORANDUM**

**PRELIMINARY FOR
PAC REVIEW ONLY**

AGENDA ITEM:

MEETING DATE: May 19, 2010

SUBJECT:

Interlocal Agreements for Planning and Mapping Services

RECOMMENDATION:

Council Authorize the Preparation of New Planning Service and Mapping Interlocal Agreements for Review and Approval by the Council in June.

I. BACKGROUND

The Council has been providing professional planning and mapping assistance to local governments in Pinellas County for many years, and in the mid-90s this assistance was formalized using interlocal agreements with individual local governments. The Council has twenty planning services agreements at present, each of which has been renewed to the year 2010, and twenty-three mapping agreements which renew automatically unless terminated.

The planning services agreements only provided for one renewal (which expires on September 30, 2010). Therefore new agreements would need to be concluded should the Council and local governments agree to continue the arrangement.

To save considerable staff time, both at the PPC and with each local government, staff proposes to combine these two agreements, include a term of four years, and provide for the ability to renew for one additional four-year term. Additionally, upon authorization by Council, staff will contact those five local governments that have not entered into a planning services agreement, and the two that do not have a mapping services agreement, to determine if they wish to enter into the combined agreement.

As part of this process, we will prepare a draft agreement to be reviewed with the Council at the June meeting. We will recommend that the current fee schedule included with the planning service interlocal agreement not be amended at this time since these rates were

PINELLAS PLANNING COUNCIL ACTION:

COUNTYWIDE PLANNING AUTHORITY ACTION:

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last updated in the round of agreements entered into during 2004. If necessary in the future, the agreements allow for revising the rate charge schedule by mutual agreement. However, we will likely recommend adjustments to the fee schedule for mapping services since these have not been updated since 1994-95.

II. INTERLOCAL AGREEMENT PURPOSE

The planning service interlocal agreements allow the Council to provide for on-going planning assistance and special projects, all based upon the Council's ability to provide such services. Specific projects that stem from these agreements are detailed under separate memorandums of understanding approved by the Executive Director pursuant to the interlocal agreement. The mapping service agreements allow us to provide zoning and future land use maps, as well as special map requests (e.g., address maps), to local governments. In the past, in order to provide these mapping services we have relied upon our agreement with the Pinellas County Property Appraiser's Office. However, under these new agreements we will primarily fill the mapping needs "in-house" through the use of our graphic information system and mapping capabilities.

Summary

With the approval of Council, staff will draft a new, combined interlocal agreement for planning services for review, approval and authorization to distribute to each local government for their consideration by the Council at your June meeting.