




**TRANSMITTAL**  
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**TO:** Sharen Jarzen, PAC Chair, and PAC Members

**FROM:** Michael C. Crawford, AICP   
Program Planner

**SUBJECT:** Plan Map Amendment Applications - Discussion

**DATE:** January 7, 2009

I have attached a new application for Countywide Plan Map amendment that we would like to discuss with the Planners Advisory Committee. We just want to make everyone aware of it and point out that it contains new provisions for the submission local ordinances and development agreements in accordance with recent changes in the Countywide Rules.

Additionally, we want to emphasize that complete applications submitted on a timely basis are necessary for us to process the requests and advertise for public hearing.

Please look over the application and let us know at the next meeting if you have any questions or comments.

Thank you.

attachment

APPLICATION FOR COUNTYWIDE FUTURE LAND USE PLAN AMENDMENT

Please include all information below to ensure the application for Countywide Plan Map amendment can be processed. If additional space is needed, please number and attach additional sheets.

Countywide Plan Map Information

- 1. Current Countywide FLUP Designation(s) \_\_\_\_\_
- 2. Proposed Countywide FLUP Designation(s) \_\_\_\_\_

Local Plan Map Information

- 1. Local Map Amendment Case Number \_\_\_\_\_
- 2. Current Local Plan Designation(s) \_\_\_\_\_
- 3. Current Local Zoning Designation(s) \_\_\_\_\_
- 4. Proposed Local Plan Designation(s) \_\_\_\_\_
- 5. Proposed Local Zoning Designation(s) \_\_\_\_\_

Site and Parcel Information

- 1. Parcel number(s) of area(s) proposed to be amended  
(Section/Twp/Rng/Sub/Blk/Lot) \_\_\_\_\_
- 2. Location \_\_\_\_\_
- 3. Acreage \_\_\_\_\_
- 4. Existing use(s) \_\_\_\_\_
- 5. Existing density and/or floor area ratio \_\_\_\_\_
- 6. Name of project (if applicable) \_\_\_\_\_

Local Action

- 1. Date local ordinance was considered at public hearing and authorized by an affirmative vote of the governing body for transmittal of, and concurrence with, the local government future land use plan map amendment. \_\_\_\_\_
- 2. If the local government chooses to submit a development agreement as part of this application, the date the agreement was approved at public hearing by the legislative body. \_\_\_\_\_

Other Items to Include

- 1. Cover letter or email to the Executive Director indicating the request for Countywide Plan Map amendment, including ordinance number, ordinance status, and local action to date.
- 2. Copy of local ordinance.
- 3. If applicable, a copy of the development agreement approved by the legislative body and executed by the applicant property owner and other private party(ies) to the agreement.
- 4. Disclosure of Interest Statement.
- 5. Staff report.
- 6. Local plan and zoning maps showing amendment area.
- 7. If applicable, proposed demarcation line for environmentally sensitive areas.