

MINUTES OF THE MEETING OF THE
PINELLAS PLANNING COUNCIL
July 9, 2014

The Pinellas Planning Council (PPC) met in regular session in the County Commission Assembly Room, Pinellas County Courthouse, 315 Court Street, Clearwater, Florida, at 3:40 P.M. with the following members present:

David O. Archie, Chairman, City of Tarpon Springs Mayor
Doreen Hock-DiPolito, Vice-Chairman, City of Clearwater Vice-Mayor
John Morroni, Treasurer, County Commissioner
Doug Bevis, City of Oldsmar Mayor
Harriet K. Crozier, City of Largo Commissioner
Dave Eggers, City of Dunedin Mayor
Jim Kennedy, City of St. Petersburg Councilmember
Joanne "Cookie" Kennedy, City of Indian Rocks Beach Commissioner (Late Arrival)

Not Present:

Samuel Henderson, City of Gulfport Mayor
Jerry Mullins, City of Pinellas Park Councilmember
Peggy O'Shea, Pinellas County School Board Member
Andy Steingold, City of Safety Harbor Mayor

Also Present:

Michael C. Crawford, Interim Executive Director, PPC
Linda A. Fisher, PPC Staff
Christopher Mettler, PPC Staff
Michael D. Schoderbock, PPC Staff
Janine M. Lescarbeau, PPC Staff
Jewel White, Chief Assistant County Attorney
Chelsea Hardy, Assistant County Attorney
Other interested individuals
Michael P. Schmidt, Board Reporter, Deputy Clerk

AGENDA

- I. CALL TO ORDER
 - A. Invocation and Pledge
 - B. Identification of Members Present

July 9, 2014

II. CONSENT AGENDA

- A. Minutes of June 11, 2014 Meeting
- B. Financial Statement for June 2014
- C. Countywide Planning Authority (CPA) Actions – June 2014
- D. Annexation Report – June 2014
- E. Preliminary September 2014 Agenda
- F. Correspondence and PAC Agenda Action Sheet (Draft)

III. PUBLIC HEARING – To begin at 3:00 P.M. or as soon thereafter as agenda permits

- A. Public Hearing Format Announcement and Oath
- B. Amendments to the Countywide Future Land Use Plan
 - Subthreshold Amendments
 - Case CW 14-19: City of Largo
 - Regular Amendments
 - None

IV. REPORTS/OTHER ACTION

- A. Countywide Plan and Transportation Update (Verbal)
- B. Renewal of Audit Services

V. EXECUTIVE DIRECTOR ITEMS

- A. MPO/PPC Unification Update (Verbal)
- B. Annual Work Program for FY15 and Five-Year Work Program for FY15 through FY19 – Final Draft
- C. Annual Budget and Millage Rate for FY15 – Final Draft
- D. Interlocal Agreements for Planning and Mapping Services
- E. Verbal Reports

VI. OTHER COUNCIL BUSINESS

Chairman/Member Items

VII. ADJOURNMENT

CALL TO ORDER

Chairman Archie called the meeting to order at 3:40 P.M. and welcomed those in attendance; whereupon, he noted the absence of a quorum, and announced that the items not requiring a vote will be heard first and the remaining items addressed when a quorum is reached.

INVOCATION AND PLEDGE

The Invocation was given by Mayor Archie, following which he led the Pledge of Allegiance to the Flag.

IDENTIFICATION OF MEMBERS PRESENT

At the Chairman's request, a roll call was taken in which the members introduced themselves.

REPORTS AND OTHER ACTION

A. Countywide Plan and Transportation Update (Verbal) – Received/Discussed

Mr. Crawford related that the members had adopted Resolution No. 14-2 at the June meeting; and that the resolution recommends that the CPA approve an amendment to the Countywide Rules allowing the 60-day review period to be increased to a 90-day review period, thus allowing additional time for the local governments to review the updated Countywide Plan Map. Mr. Crawford indicated that the County Commission held the first public hearing regarding the item on June 24; that a second public hearing will be held on July 15; and that he expects the amendment to be approved; whereupon, he indicated that Council staff continues to provide local government assistance, including answering telephone inquiries and providing individual maps so that city staffs can perform a more thorough review of the proposed Plan Maps.

Mr. Crawford reported that his office is currently putting together the Countywide Rules that implement the Countywide Plan and assembling the goals and strategies that ultimately carry the full weight of the Plan. Mr. Crawford related that the goal is to provide the information to the Planners Advisory Committee (PAC) in September; and that due to the 90-day delay with respect to the Ordinance, the public hearing to consider the updated Countywide Plan will likely not take place until October or November; whereupon, he related that the delay will provide additional time to monitor the progress of Greenlight Pinellas and make any necessary adjustments.

EXECUTIVE DIRECTOR ITEMS

A. Metropolitan Planning Organization (MPO)/Pinellas Planning Council (PPC) Unification Update (Verbal) – Received/Discussed

Mr. Crawford, with input by Councilmember Jim Kennedy, reported that the Florida Department of Transportation (FDOT) and the City of St. Petersburg have reached an agreement where the Council members will not be held jointly and severally liable for the actions of the MPO. Mr. Crawford related that MPO Interim Executive Director Sarah Ward has

reviewed the new Interlocal Agreement and will forward it to the local governments for signature; that she expects the document to be fully executed by the end of August; and that the unified board will likely be seated in September; whereupon, he related that his plan is to have the full Board remain seated during the entire September meeting; and that it will be the last meeting for several of the members.

During discussion and in response to queries by Mayor Eggers and Commissioner Morroni, Mr. Crawford indicated that an item can be placed on the September agenda regarding removing the word “interim” from the title of the two Interim Executive Directors; whereupon, Mr. Crawford reported that the September meeting will begin at 1:00 P.M.; that Pinellas County has yet to select its three board members; and that although Mayor Sandra Bradbury’s name has yet to be officially submitted, the City of Pinellas Park will likely select her as its representative.

Mr. Crawford related that when former City of St. Pete Beach Commissioner Marvin Shavlan moved out of his district and subsequently relinquished his Planning Council seat, the vacancy was not filled due to the impending unification, which added to the challenge of obtaining a quorum at today’s meeting; and that a member from the Town of Belleair is poised to fill the seat of outgoing member Mayor Samuel Henderson; whereupon, he related that the Council will not meet in August.

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In response to query by Commissioner Morroni, Mr. Crawford related that even though discussion regarding the Renewal of Audit Services could take place at this point in the meeting, Councilmember Cookie Kennedy, who is expected to arrive momentarily, would not be privy to the information presented; and that no vote could be taken due to the lack of a quorum.

At this time, 3:50 P.M., Chairman Archie recessed the meeting in anticipation of reaching a quorum, and upon arrival of Commissioner Cookie Kennedy at 4:00 P.M., the meeting was reconvened.

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CONSENT AGENDA – APPROVED

Chairman Archie presented the Consent Agenda items, as follows:

- A. Minutes of June 11, 2014 Meeting
- B. Financial Statement for June 2014
- C. CPA Actions – June 2014
- D. Annexation Report – June 2014

- E. Preliminary September 2014 Agenda
- F. Correspondence and PAC Agenda Action Sheet (Draft)

Councilmember Jim Kennedy moved, seconded by Vice-Mayor Hock-DiPolito and carried, that the Consent Agenda items be approved (Vote 8–0).

PUBLIC HEARINGS

A. Public Hearing Format Announcement and Oath

Upon request by the Chairman, all persons planning to give testimony were duly sworn by the Deputy Clerk.

B. Amendments to the Countywide Future Land Use Plan

SUBTHRESHOLD AMENDMENT

PUBLIC HEARING: CASE CW 14-19, A PROPOSAL BY THE CITY OF LARGO TO AMEND THE COUNTYWIDE FUTURE LAND USE PLAN FROM RESIDENTIAL URBAN (RU) TO INDUSTRIAL LIMITED (IL) – APPROVED AS PER STAFF RECOMMENDATION

Pursuant to legal notice published in the June 21, 2014 issue of the *Tampa Bay Times* as evidenced by affidavit of publication filed with the Clerk, public hearing was held on Case CW 14-19, a proposal by the City of Largo to amend the Countywide Future Land Use Plan from RU to IL, re 0.9 acre m.o.l., located at 15150 62nd Street, Largo.

Referring to an aerial photograph, Mr. Schoderbock pointed out the location of the subject property and provided a brief overview of the proposal, relating that the 0.9-acre parcel is part of a 46-acre parcel already designated Industrial Limited; that the applicant, Pinch A Penny, plans to use the area for warehousing and storage; and that because the site is less than one acre, it qualifies as a subthreshold amendment; whereupon, he recommended that the application be approved.

PAC Chairman Marie Dauphinais indicated that the PAC voted unanimously in favor of the request.

Robert Klute, City of Largo Community Development, indicated that Largo concurs with the PAC recommendation and the recommendation of staff.

No one appeared in response to the Chairman's call for citizens wishing to be heard; whereupon, Mayor Bevis moved, seconded by Vice-Mayor Hock-DiPolito and carried, that Case CW 14-19 be approved as recommended by staff (Vote 8-0).

REGULAR AMENDMENTS – None

REPORTS AND OTHER ACTION (CONTINUED)

- A. (Addressed Earlier in the Meeting)
- B. Renewal of Audit Services – Authorized Execution of Renewal Agreement

Mr. Crawford recommended that the Council authorize renewal of the contract with CliftonLarsonAllen for the current fiscal year in the amount of \$13,250; and opined that the fee is very reasonable. He indicated that the members can renew the contract annually until 2016; and that a budget line item has been included which will allow CliftonLarsonAllen to assist with the budgetary details of the MPO/PPC merger; whereupon, Mayor Eggers moved, seconded by Councilmember Jim Kennedy and carried, that staff be authorized to enter into a contract for audit services with CliftonLarsonAllen for the current fiscal year (Vote 8-0).

EXECUTIVE DIRECTOR ITEMS (CONTINUED)

- A. (Addressed Earlier in the Meeting)
- B. Annual Work Program for Fiscal Year 2015 and Five-Year Work Program for Fiscal Year 2015 through Fiscal Year 2019 – Final Draft – Approved

Referring to the Annual Work Program for Fiscal Year 2015 and the Five-Year Work Program for Fiscal Year 2015 through Fiscal Year 2019, Mr. Crawford indicated that there are no changes to the draft of the Annual Work Program as reviewed with the Council at its June meeting; and that the principal tasks for Fiscal Year 2015 include the following:

- Continuation of the update of the Countywide Plan, including the final adoption of the Updated Countywide Plan and Rules.
- Assistance to local governments in administering the Countywide Plan and other local assistance provided on an as-needed and as-available basis.

July 9, 2014

- Any required administrative or financial process that may be required relative to the consideration of the revised organizational structure involving the unification of the Council and the MPO.

Thereupon, Councilmember Jim Kennedy moved, seconded by Mayor Bevis and carried, that the Annual and Five-Year Work Programs be approved (Vote 8–0).

C. Annual Budget and Millage Rate for Fiscal Year 2015 – Final Draft – Adopted Resolution No. 14-3 with Amended Exhibit A and Authorized Corresponding Transmittals

Referring to the Annual Budget and Millage Rate for Fiscal Year 2015 – Final Draft, Mr. Crawford indicated that the changes from the proposed budget provided to the Council in June include an adjustment to the projected ad valorem tax revenues based on the estimate of taxable values; that those values have been adjusted to reflect an increase from 4.5 to 6.5 percent; that approximately \$8,000 in additional tax revenue is projected; and that because tax revenue does not completely cover PPC expenditures, the extra revenue will allow the department to spend fewer reserve dollars to balance its budget.

Mr. Crawford indicated that the total Fiscal Year 2015 budget is \$1,060,400; that the projected earned interest amount has been reduced from \$2,500 to \$1,150; and that although salary information has been adjusted slightly downward, it still covers benefits, and discussed how the Office of Management and Budget has worked to align the formats of the MPO and PPC budgets.

Referring to PPC Resolution No. 14-3 and an updated Exhibit A, Mr. Crawford indicated that he added the following sentence to Paragraph No. 1 of the Resolution: “Total budget of \$1,060,400 plus reserves of \$200,090 equals \$1,260,490 as set forth in Exhibit A to this Resolution”; whereupon, he related that the Resolution will be forwarded to the Board of County Commissioners (BCC); and that the first and second BCC public hearings regarding the Fiscal Year 2015 budget will take place on September 11 and 23.

Thereupon, Councilmember Hock-DiPolito moved, seconded by Mayor Bevis and carried, that the Annual Budget and Millage Rate for Fiscal Year 2015 be approved (Vote 8–0).

D. Interlocal Agreements for Planning and Mapping Services – Authorized the Preparation of New Planning Service and Mapping Interlocal Agreements for Distribution to Local Governments

July 9, 2014

Mr. Crawford indicated that the Planning Council has 23 planning and mapping services agreements which are set to expire on October 1, 2014; that those interlocal agreements allow staff to provide for ongoing planning assistance and special projects, subject to their ability to provide the services; that the current fee schedule will be adjusted to reflect current positions and costs for wages and operations; and that with the approval of the Council, staff will distribute the new agreements to each of the 23 local governments for their consideration.

Thereupon, Councilmember Jim Kennedy moved, seconded by Vice-Mayor Hock-DiPolito and carried, that the Interlocal Agreements for Planning and Mapping Services be approved (Vote 8-0).

e. Verbal Reports – None

OTHER COUNCIL BUSINESS

Chairman/Member Items

In response to queries by Commissioner Cookie Kennedy, Councilmember Jim Kennedy, with input by Mr. Crawford, restated that FDOT and St. Petersburg have reached an agreement where the Council members will not be held jointly and severally liable for the actions of the MPO. He related that Ms. Ward will forward the Interlocal Agreement to the local governments for signature; that it is expected to be fully executed by the end of August; and that the intent is for the unified board to be seated in September; whereupon, Attorney White confirmed that the unified board will consist of 13 members, which is dictated by the Special Act.

ADJOURNMENT

There being no further business, the meeting was adjourned at 4:15 P.M.

Chairman